

ORDER FOR SUPPLIES OR SERVICES						1. PAGE <u>1</u> OF <u>6</u>	
2. PROC INSTRUMENT ID NO (PIIN) F33657-97-D-2008 <small>Mark all packages & papers with this number.</small>		3. CALL ORDER NO 0017	4. DATE OF ORDER* 23 MAR 1998	5. REQUISITION PM/PURCHASE REQUEST PROJECT NO.	6. CERTIFIED FOR NATIONAL DEFENSE UNDER D0-C9 <small>BDC REG 2/DMS REG 1 RATING</small>		
7. ISSUED BY USAF/AFMC ASC/CDS, BLDG 16, RM 129 2275 D. STREET WRIGHT-PATTERSON AFB, OH 45433-7233 BUYER: TOM REASTER, ASC/CDSK (937) 255-7003			8. ADMINISTERED BY DCMAO, BALTIMORE ATTN: CHESAPEAKE 200 TOWSONTOWN BLVD. WEST TOWSON, MD 21204-5299				
9. CONTRACTOR NAME AND ADDRESS SMALL BUSINESS ADMINISTRATION WASHINGTON DISTRICT OFFICE P O BOX 34500 WASHINGTON DC 20043-4500 SUBCONTRACTOR: H J FORD ASSOCIATES INC. 1111 JEFFERSON HWY, SUITE 808 ARLINGTON, VA 22202-3235			10. MAIL INVOICES TO		11. DISCOUNT FOR PROMPT PAYMENT 1ST <u>N</u> % _____ DAYS NET 2ND _____ % _____ DAYS OTHER 3RD _____ % _____ DAYS IF "9" SEE SECT "B"		
12a. PURCHASE OFFICE POINT OF CONTACT AWY/A6F/ATS			13. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/CHESAPEAKE DIVISION P O BOX 182264 COLUMBUS OH 43218-2264				
12b. RESERVED FOR SERVICE/AGENCY USE							
14. TYPE CONTRACTOR A		15. SECURITY a. CLAS S b. DATE OF DD 254 98/03/13					
16. CONTRACT ADMINISTRATION DATA A. FAST B. CONTRACT C. ABSTRACT RECIP D. SPL CONT E. CONT ADMIN PAY (1) KIND (2) TYPE ADP POINT PROVISIONS FUNC LMT 6 9				17. RESERVED	18. SVC/AGENCY USE	19. SURV CRIT C	20. TOTAL AMOUNT \$630,258.37
21. APPROPRIATION AND ACCOUNTING DATA A. SCTY CLAS B. ACRN C. APPROPRIATION D. LIMIT SUBHEAD E. SUPPLEMENTAL ACCOUNTING CLASSIFICATION F. CPN RECIPIENT DODAAD G. OBLIGATION AMOUNT H. NON-CLIN/ELIN PAYMENT PROV I. SVC AGENCY USE							
22. TYPE OF ORDER DELIVERY/TASK <input checked="" type="checkbox"/> NON-DOD CONTRACT NUMBER REFERENCE YOUR PURCHASE FURNISH THE FOLLOWING ON TERMS SPECIFIED HEREIN							
<div style="display: flex; justify-content: space-between;"> <div> <p>*If quantity accepted by the Government is same as quantity ordered, indicated by X mark. If different, enter actual quantity accepted below quantity ordered and encircle.</p> </div> <div> <p>23. UNITED STATES OF AMERICA <i>Margaret Yarrington</i> BY: NAME OF CONTRACTING/ORDERING OFFICER AND DATE</p> </div> <div> <p>980317 (YYMMDD) MARGARET YARRINGTON Contracting Officer</p> </div> </div>							
25. QUANTITY ORDERED HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS STATED				26. SHIP NO 1 <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		27. D.O. VOUCHER NO	
DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				30. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		31. PAID BY	
35. I CERTIFY THIS AMOUNT IS CORRECT AND PROPER FOR PAYMENT SIGNATURE AND TITLE OF CERTIFYING OFFICER						32. AMOUNT VERIFIED CORRECT FOR	
						33. CHECK NUMBER	
						34. BILL OF LADING NUMBER	
36. RECEIVED AT		37. RECEIVED BY		38. DATE RECEIVED		39. TOTAL CONTAINERS	
						40. S/R ACCOUNT NUMBER	
						41. S/R VOUCHER NUMBER	

1. In accordance with the provisions of the basic contract F33657-97-D-2008, Special Contract Requirement H-013 entitled "Orders" and this delivery order 0017, the contractor shall provide acquisition logistics support in accordance with the attached Statement of Work (SOW) entitled "Acquisition Logistics Support for the Special Operations Forces (SOF) MAG Programs (MAG)" as specified below at a ceiling amount of \$630,258.37.

2. SECTION B

<u>Item No</u>	<u>Supplies/Services</u>	<u>Quantity</u> <u>Purch Unit</u>	<u>Unit Price</u> <u>Total Item Amount</u>
0001	CLIN sec class: U	1	\$ 426,749.87
		LO	\$ 426,749.87
	noun: ACQUISITION LOGISTICS SUPPORT		
	acrn: AA nsn: N		
	site codes pqa: D acp: D fob: D		
	pr/mipr data: GLUUS987200018		
	GLUUS987200018-01		

type contract: Y

descriptive data:

A. The contractor shall provide acquisition logistics support in accordance with the attached SOW. This CLIN is for an estimated 12,628 hours and is fully funded in the amount of \$426,749.87 which provides support for the period 18 March 1998 through 17 March 1999.

B. Listed below by prime/team members are the negotiated labor categories and corresponding estimated number of labor hours for each category:

Year 2-Period: 18 March 98-5 Dec 98

LABOR CATEGORY-OFF SITE (HJ Ford)	ESTIMATED HOURS
(Year 2-Period: 18 March 98-5 Dec 98)	
	OFF-SITE
Project Managers	90
Admin Mgmt Assoc	90
LABOR CATEGORY-OFF SITE (DynCorp)	ESTIMATED HOURS
Project Managers	128
Admin Mgmt Assoc	45
Journeyman Logistician	1,456
LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Project Managers	44
Admin Mgmt Assoc	18
LABOR CATEGORY-ON SITE (HJ Ford)	ESTIMATED HOURS
(Year 2-Period 1: 18 March 98-5 Dec 98)	
	ON-SITE
Senior Logistician	1,456

LABOR CATEGORY-ON SITE (DynCorp)	ESTIMATED HOURS
Journeyman Logistician	1,456
Senior Logistician	1,456

LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Senior Logistician	<u>2,912</u>
TOTAL CONTRACT YEAR 2 LABOR	9,151

Year 3-Period: 6 December 98 to 17 March 99

LABOR CATEGORY-OFF SITE (HJ Ford)	ESTIMATED HOURS
	OFF-SITE
Project Managers	36
Admin Mgmt Assoc	36

LABOR CATEGORY-OFF SITE (DynCorp)	ESTIMATED HOURS
Project Managers	50
Admin Mgmt Assoc	18
Journeyman Logistician	552

LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Project Managers	17
Admin Mgmt Assoc	8

LABOR CATEGORY-ON SITE (HJ Ford)	ESTIMATED HOURS
	ON-SITE
Senior Logistician	552

LABOR CATEGORY-ON SITE (DynCorp)	ESTIMATED HOURS
Journeyman Logistician	552
Senior Logistician	552

LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Senior Logistician	<u>1,104</u>
TOTAL CONTRACT YEAR 3 LABOR	3,477
TOTAL YEARS 2 AND 3 LABOR	12,628

0002 CLIN sec class: U 1 NSP
LO NSP

noun: DATA-EXHIBIT A
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GLUUS987200018
GLUUS987200018-01

type contract: Y

descriptive data:
The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423, dated 20 February 98, attached as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.

0003 CLIN sec class: U 1 \$ 159,516.78
\$ 159,516.78

noun: MATERIALS/SUBCONTRACTING
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data GLUUS987200018
GLUUS987200018-01

type contract: Y

descriptive data:
The contractor shall provide materials and subcontracting required in the performance of CLINs 0001 and 0002 above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions Materials/Computer Services/Travel/Subcontracting. This CLIN is fully Funded.

0004 CLIN sec class: U 1 \$ 43,991.72
LO \$ 43,991.72

noun: TRAVEL AND COMPUTER SERVICES
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GLUUS987200018
GLUUS987200018-01

type contract: S

descriptive data:
The contractor shall provide Travel/Computer Services required in the performance of CLINs 0001, 0002 and 0003 above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions for Materials/Computer Services/ Travel/Subcontracting". This CLIN is fully funded.

3. SECTION F

Item No	Supplies Schedule Data	Delivery	Schedule
		Quantity	Date
0001	CLIN Del Sch acrn: AA ship to: U	1	17 March 1999
	<u>descriptive data:</u> The period of performance shall be for twelve months after receipt of order, 18 Mar 1998 through 17 March 1999.		
0002	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		
0003	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		
0004	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		

4. SECTION G

ACRN	Acct Class data	Appropriation/Lmt Subhead/CPN Recip DODAAD			Obligation
		Supplemental Accounting Classification			Amount
AA	ACCOUNT ESTABLISH				
	UNCLASSIFI	9780100	5600	F03000	\$630,258.37
		X48 4720 356181 010000 592IE 017417 503000			
	<u>pr/mipr data:</u> GLUUS987200018 GLUUS987200018-01				
	<u>descriptive data:</u> The fund cite appears as follows on the PR: 9780100 5600 X48 4720 356181 01 592IE 017417 503000 F03000 ESP GU				

5. SECTION H

a. In accordance with AF FAR Sup 5352.245-9000, Base Support (Jul 1992), base support will be provided by ASC/LUY for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.

b. In accordance with Special Contract Requirement 5252-232-9305, "Limitation of Government's Obligation - Time and Materials" the ceiling price of this order for CLINs 0001,0002 and 0003 is \$586,266.65 of which \$586,266.65 is available and obligated.

6. SECTION I

In accordance with FAR Clause 52.232-22, "Limitation of Funds" (Apr 1984), Section I of the basic contract, the estimated cost of CLIN 0004 is \$43,991.72. The amount presently available and allotted to this cost-reimbursable effort is \$43,991.72.

7. SECTION J

<u>Document</u>	<u>Title and Date</u>	<u>No. of Pages</u>
Atch 1	Statement of Work dated 20 February 1998 for the Special Operations Forces (SOF) Mission Area Group (MAG)	7
Atch 2	Contract Security Classification DD Form 254 dated 13 March 98	3
Exhibit A	Contract Data Requirements List (CDRL) dated 20 February 1998	4

STATEMENT OF WORK
Contract F33657-97-D-2008/0017

1.0 PURPOSE

Provide acquisition logistics support analyses for the System Support IPT (ASC/LUGL) in the area of Provisioning, Technical Orders, Site Activation and Depot Maintenance Activation, and Source Selection Support for the SOF IWSSP program.

2.0 SCOPE

This effort includes the gathering, processing and tracking of program data. It involves the functional elements of Supply Support, Technical Data, and Maintenance Planning as identified under paragraph 4.0 of the basic Statement of Work (SOW) for Acquisition Logistics Contract Support. NO ENGINEERING SUPPORT SHALL BE PROVIDED UNDER THIS TASK ORDER BY THE CONTRACTOR.

3.0 RESPONSIBILITIES

The System Support IPT for logistics for the AC-130U Gunship (ASC/LUGL) is responsible for the technical liaison, review, approval and final acceptance of efforts accomplished under this task.

4.0 WORK TO BE ACCOMPLISHED

The contractor shall perform the following tasks in accordance with this task order, the SOW and the contract. The period of performance is 12 months and shall begin on the effective date of contract order award.

4.1 PROVISIONING

The contractor shall provide logistics analysis support tracking, status and administration of initial stocks of support items at using organizations and at maintenance and supply activities. In performance of this task the contractor shall consider the following subparagraphs. (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.1 Track Provisioning Item Orders (PIOs) to ensure adequate spares support for Test and Evaluation and site activation.

4.1.2 Review and evaluate ECP/CCPs to ensure design change notices to provisioning parts lists and the related supplementary provisioning technical documentation are included.

4.1.3 Assist in the acquisition of technical data necessary to support the competitive procurement of spares.

4.1.4 Evaluate and make recommendations to management on contractor compliance with MIL-STD 965 on maximum use of standard parts and minimized development and use of non-standard parts.

4.2 TO ACQUISITION MANAGEMENT SUPPORT

The contractor shall gather and assimilate contract and related Air Force TO data and provide technical and management support for technical order acquisition functions. Tasks support shall include the following subparagraphs. (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-MISC-80508/T, SEQ A004). Note: The Contractor shall have sole responsibility for monitoring and providing support as specified in the paragraphs under 4.2 for all work being performed in conjunction with contract F33657-93-D-2182 Task 0008.

4.2.1 Perform technical evaluations of TOs, and related contractual documents.

4.2.2 Develop and coordinate lists for new or revised/changed TOs in accordance with Air Force directives.

4.2.3 Provide technical support for, and attendance at, TO in-Process Reviews (IPRs), validations/verification meetings, and other technical data related meetings and conferences as directed by the SPO.

4.2.4 Provide TO Library assistance in data research, coordination preceding n with other SPO directorates, as well as other agencies, and draft responses to requests for information or problem identification received from other agencies.

4.3 MIP, ECP, CCP AND RETROFIT PROCESSING/TRACKING AND MANAGEMENT SUPPORT

Provide logistics analysis support as required for the tracking, statusing and administration of MIPs, ECPs, CCPs, TCTOs and provide logistics analysis support as required for the tracking, other retrofit actions from initiation within the SPO through final disposition. Analytical and coordination tasks shall include the following subparagraphs. (DI-MGMT-31373/T, SEQ A001; DI-MISC-80508/T, SEQ A004)

4.3.1 Track all retrofit processing from identification of requirements through formal publication and updating resulting from configuration changes.

4.3.2 Review and coordinate actions for planning, scheduling, and work loading of TCTOs and assess TCTO impacts and accomplishments.

4.3.3 Update and provide TCTO status reports as required.

4.3.4 Monitor and process TCTOs including, ITCTOs and Routine Retrofits, AFMC Form 873s and 874s, and other TCTO documentation.

4.3.5 Maintain databases and files for tracking and maintaining management control of retrofit actions.

4.3.6 Review retrofit documentation, (e.g. AFMC Forms 873, 874 AFTO Forms 82, etc.) for accuracy and completeness, for each retrofit action. Correct and/or provide written recommendations on discrepancies.

4.3.7 Track and coordinate review cycle of ECPs and CCPs with offices of primary responsibility (OPR).

4.3.8 Assess impact of proposed ECP/CCPs on the logistics process to include, supportability, reliability, availability, and maintainability.

4.3.9 Provide technical support for telecons, conferences, meetings, and workshops, to coordinate TCTO processing, and proposed changes impact assessment.

4.3.10 Review AFMC Form 873s for TO/TCTO number and Data Code assignment by the appropriate ALC. Provide written documentation on deficiencies.

4.3.11 Review requirements for retrofit CDRLs.

4.3.12 Perform technical evaluations of CCPs/ECPs for required data support in accordance with Air Force directives.

4.3.13 Perform analysis and coordination actions in support of the processing of MIPs, ECPs, CCPs, and TCTOs, and preparations for MIP requirements board (MIPRB) and CCB meetings.

4.4 PRELIMINARY TECHNICAL ORDER DISTRIBUTION SUPPORT

The contractor shall accomplish all tasks necessary and provide the materials and services as required to receive, inventory, store, distribute, and maintain a record of distribution transactions for PTOs received from contractors. Analytical and coordination tasks shall include the following subparagraphs. (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.4.1 Receive, inventory, quality check, stock and store PTOs received from contractors and distribute to the appropriate Technical Order Distribution Office in the required quantities.

4.4.2 Provide status briefings and management products to the SPO as required, to present distribution program issues and concerns with recommended solutions.

4.4.3 Package and deliver PTOs for distribution to Air Force or commercial transportation.

4.4.4 Provide a secure area and personnel with appropriate security clearance to process and store classified materials.

4.4.5 Store master and stock copies to be used to fill future requirements and support printing of additional PTO requirements.

4.4.6 Provide a reproduction capability to fill small shortages and replace PTOs lost or damaged in shipment.

4.4.7 Order those additional copies of formal TOs which are necessary to satisfy specified distribution requirements through the appropriate Government Printing Office (GPO).

4.4.8 Prepare print orders and assemble a print package including the reproducible media and labels.

4.4.9 Furnish the print package to the GPO designated agency, along with schedule requirements and shipping instructions.

4.4.10 Coordinate the print package through the appropriate government agencies.

4.4.11 Prepare and maintain record/file documentation for distribution issues. Perform research, investigation and analysis as required and provide recommended corrective actions.

4.4.12 Develop and maintain automated data base applications to manage account requirements, control stock/store inventory, and track distribution center transactions. Receive and resolve PTO shortage and requirement lists for assigned accounts and other PTO users. Receive and resolve inquiries into PTO problems. Establish new PTO accounts with approval of ASC/LUGL. Provide status reports to SPO managers and other agencies as directed.

4.4.13 Receive reproducible masters of formal TOs from contractors and obtain formal requirements and shipping labels from the appropriate ALC. Coordinate with the appropriate GPO for total requirements and distribution. Maintain requirement and distribution data tracking for formal TOs and coordinate with OC-ALC to ensure all required actions are completed. Reproducibles sent to their overflow facility after printing and distribution. The contractor maintains a copy of master reproducibles.

4.4.14 Receive and arrange for reproduction and distribution of 35 and 70 percent IPR, Red Line, and validated copies of Organizational, Intermediate, Depot, and combined Intermediate and Depot (O,I, D and I/D) level PTOs. Distribute the copies to all verification accounts.

4.4.15 Establish and maintain a master library that contains a copy of all distributed TOs.

4.4.16 Receive, inventory, quality check, stock and store Engineering Drawings received from contractors and distribute to the appropriate customer in the required quantities.

4.5 SITE ACTIVATION/DEPOT MAINTENANCE ACTIVATION

Provide Site Activation/Depot Maintenance Activation support for accomplishing analyses, writing reports, recommending corrective actions or performing related tasks that provide management the capability to establish maintenance support concepts, plans and requirements for the depot maintenance to be performed during the life of the system. In performance of this task the contractor shall consider the following subparagraphs. (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.5.1 Compile and generate a site activation task force (staff) master and site delivery schedule which identifies all contractor furnished equipment (CFE) on order.

4.5.2 Analyze SATAF data and provide recommendations on events, resources, and schedule required to place an operational site on active status in it's mission.

4.5.3 Provide logistics technical guidance and support to the program manager in the areas of maintenance, supply, support equipment, transportation, packaging, material handling, metrology, technical data, and participate in the site inventories before all systems and equipment are transferred to the using command.

4.5.4 Participate in on-site systems and equipment tests, demonstrations, and evaluations to determine operational capability and validate supportability.

4.5.5 Maintain designated computer systems that support the input, processing and retrieval of specific CFE.

4.5.6 Perform the depot maintenance source of repair decision tree analysis and assist in the interservice screening decisions for end item and complex support equipment.

4.5.7 Review specifications, plans, contract data requirements lists (CDRLs), engineering change proposals (ECPs), contract change proposals (CCPs) to identify impacts on maintenance planning and established organic maintenance capability.

4.5.8 Analyze and assess the overall maintenance support requirements for technical orders, support equipment, provisioning, training and facilities.

4.5.9 Perform analyses on all applicable Air Force and Special Operations Forces maintenance practices and procedures. This task shall consider both home base, forwarding and mobility requirements.

4.5.10 Perform analyses on use of common support equipment and/or modifying existing support or handling equipment.

4.5.11 Assist in the coordination of all maintenance planning activities related to field support.

4.5.12 Assist in the preparing of presentation and briefing materials. This shall include the compiling of background information, writing information briefs, preparing talking papers and providing backup information.

4.5.13 Identify and track software development efforts including size, complexity and interface requirements for each depot reparable.

4.5.14 Develop and maintain an integrated data base that tracks by depot reparable the logistics elements required to establish the organic depot capability for the item.

4.6 TO LIBRARY MANAGEMENT SUPPORT

The contractor shall gather and assimilate contract and related Air Force TO data, and provide technical and management support for technical order library functions. Tasks support shall include the following subparagraphs, (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.6.1 Perform actions necessary to update and maintain the SOF SPO portion of the current master TO library in YDL including the filing, updating and maintenance of all CV-22, Combat Talon, and Gunship PTOs and formal TOs.

4.6.2 Update and maintain the complete TO acquisition historical six part folders for CV-22, Combat Talon and the Gunship technical orders.

4.6.3 Update and maintain the AFTO Form 110 and AFTO Form 4/files for CV-22, Combat Talon and Gunship technical orders.

4.6.4 Provide TO assistance in data research, coordination with other SPO directorates, as well as other agencies, and draft responses to requests for information or problem identification received from other agencies.

4.6.5 Perform any and all on the job training (OJT) associated with SOF SPO personnel assigned to or utilizing the technical order library.

4.7 SOURCE SELECTION SUPPORT

The contractor shall provide assistance to the SOF IWSSP Source Selection Team in preparing RFP input Contractor shall participate in the IWSSP source selection in an advisory capacity.

4.8 REVIEW PARTICIPATION

The contractor shall interface as required with Air Force organizations (AFMC, ASC, other ALCs, Air Education and Training Command (AETC) and Using Commands), contractors, and other Air Force designated personnel. Participation in reviews and other meetings may be required to support this task order. As required prepare trip reports, meeting minutes, and document and monitor the completion of action items. The contractor shall also support and attend the following types of meetings:

- Program Management Reviews
- Integrated Logistics Support Management Meetings
- Support Equipment Reviews
- Technical Coordination Meetings
- Technical Interchange Meetings
- SATAF Meetings
- Depot Maintenance Activation Working Group Meetings
- In-Process Reviews
- Validation/Verifications
- Technical Order Review Boards
- CCB Meetings
- TO Reviews

Presentations and presentation materials will be prepared as required. ((DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002)

4.9 TRAVEL REQUIREMENTS

The contractor shall travel to USAF bases, other contractor's plants and other locations to be designated by the Deputy Program Manager for Logistics during the period of performance. Travel is anticipated to require one trip every three weeks at an average of 5 days per week. Travel will be accomplished only when requested and authorized by the government. All travel shall be on a cost reimbursement basis and travel arrangements shall be accomplished by the contractor. (DI-MGMT-31373/T, SEQ A001)

5.0 REPORTS AND OTHER DELIVERABLES

All data/reports and deliverables shall be delivered in accordance with the Contract Data Requirements List (CDRL) DD Forms 1423. (DI-MGMT-31373/T, SEQ A001; DI-A-80368/T, SEQ A002; DI-ADMIN-80447, SEQ A003; DI-MISC-80508/T, SEQ A004)

6.0 GENERAL INFORMATION

6.1 WORK LOCATION

Accomplishment of tasks required by this task order shall be at the Logistics Squadron Contractors local office, at Wright-Patterson Air Force Base, OH and at various contractor and Air Force facilities throughout the Continental United States (CONUS). All administrative/personnel support shall be the responsibility of the contractor.

6.2 CONTRACTOR RELATIONSHIP/SUPERVISION

Performance of this task order required interface with military and civilian (DoD personnel, as well as contractor personnel. In interaction and dealings with system contractors/subcontractors, the contractor shall perform work for investigation purposes only. Contractor personnel shall not provide direction or otherwise interject themselves into government/system contractor/subcontractor relationships. Contractor personnel shall not be under the direct supervision of Air Force personnel.

6.3 SECURITY

Contractor personnel supporting this task shall require a Secret security clearance. The contractor shall comply with all appropriate security regulations in handling classified material.

<div>DEPARTMENT OF DEFENSE</div> <div>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</div> <div>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</div>				<div>1. CLEARANCE AND SAFEGUARDING</div> <div>a. FACILITY CLEARANCE REQUIRED</div> <div>SECRET</div> <div>b.LEVEL OF SAFEGUARDING REQUIRED</div> <div>SECRET</div>	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)	
<input checked="" type="checkbox"/>	a. PRIME CONTRACT NUMBER		<input checked="" type="checkbox"/>	a. ORIGINAL (Complete date in all cases)	Date (YYMMDD)
	F33657-97-D-2008/0017 Exp date: 1 Nov 01				98 03 13
	b. SUBCONTRACT NUMBER			b. REVISED (Supersedes all previous specs)	Revision No.
					Date (YYMMDD)
	c SOLICITATION OR OTHER NUMBER	DUE Date (YYMMDD)		c. FINAL (Complete Item 5 in all cases)	Date (YYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following:					
Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following:					
In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)		
US SBA (Baltimore District Office)		SU314	Capitol Area, DIS		
10 N. Calvert St.			Hoffman Building		
Baltimore MD 21202			2461 Eisenhower Ave.		
			Alexandria VA 22231-1000		
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)		
HJ Ford		OKJH3	Northeast Region, DIS		
2940 Presidential Drive, STE 320			Mid-Atlantic Sector		
Fairborn OH 45324			Kings Highway North		
			Cherry Hill NJ 08034-1908		
8. ACTUAL PERFORMANCE					
a. LOCATION		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)		
N/A		N/A	N/A		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT					
Acquisition Logistics Support, Functional Manpower Support Services on-site for SOF MAG.					
10. THIS CONTRACT WILL REQUIRE ACCESS TO:					
	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		YES
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		<input checked="" type="checkbox"/>	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY		<input checked="" type="checkbox"/>
b. RESTRICTED DATA		<input checked="" type="checkbox"/>	b. RECEIVE CLASSIFIED DOCUMENTS ONLY		<input checked="" type="checkbox"/>
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		<input checked="" type="checkbox"/>	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL		<input checked="" type="checkbox"/>
d. FORMERLY RESTRICTED DATA		<input checked="" type="checkbox"/>	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		<input checked="" type="checkbox"/>
e. INTELLIGENCE INFORMATION			e. PERFORM SERVICES ONLY		<input checked="" type="checkbox"/>
(1) Sensitive Compartmented Information (SCI)		<input checked="" type="checkbox"/>	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		<input checked="" type="checkbox"/>
(2) Non-SCI		<input checked="" type="checkbox"/>	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	<input checked="" type="checkbox"/>	
f. SPECIAL ACCESS INFORMATION		<input checked="" type="checkbox"/>	h. REQUIRE A COMSEC ACCOUNT		<input checked="" type="checkbox"/>
g. NATO INFORMATION		<input checked="" type="checkbox"/>	i. HAVE TEMPEST REQUIREMENTS		<input checked="" type="checkbox"/>
h. FOREIGN GOVERNMENT INFORMATION		<input checked="" type="checkbox"/>	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS		<input checked="" type="checkbox"/>
i. LIMITED DISSEMINATION INFORMATION		<input checked="" type="checkbox"/>	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		<input checked="" type="checkbox"/>
j. FOR OFFICIAL USE ONLY INFORMATION	<input checked="" type="checkbox"/>		l. OTHER (Specify)		
k. OTHER (Specify)			Notification of Government Security Activity Required.	<input checked="" type="checkbox"/>	

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct ☒ Through (Specify):
ASC/PA, 1865 4th St, STE 15, WPAFB OH 45433-1729

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete

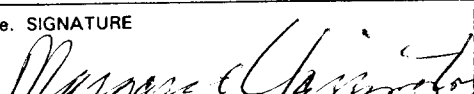
- a. REF Blk 10j: FOUO applies. See Addendum.
- b. REF Blk 11a: Releasing Government activity will furnish complete classification guidance for service to be performed. Contractor performance is restricted to ASC/LU, 2275 D St, Building 46, Room 142, WPAFB OH 45433-7233. Classification, declassification and markings will be IAW E.O. 12958. The National Industrial Security Program Operating Manual (NISPOM), dated Jan 95 applies.
- c. REF 111: Contractor performance will occur at ASC/LUG, 2275 D St, Building 46, Room 142, WPAFB OH 45433-7233 and at ASC/LUU-OL, 102 West Ave, Suite 200, Eglin AFB FL 32542. DIS is relieved of all inspection responsibility for contractor performance on the installation. ASC/SYSPC will maintain security oversight. The Notification of government Security Activity and Visitor Group Security Agreement clause applies. See contract clause in Section I for details.
- d. Functional Area Evaluator: Ann Buenning, ASC/LUY, 2275 D St, Suite 16, WPAFB OH 45433-7233, (937) 255-7930.
- e. Functional Area Chief, Marjorie Radford, ASC/CDSY, 2275 D St, STE 16, WPAFB OH 45433-7233, (937) 255-7183, ext 4658.
- f. Administrative Contracting Officer (ACO): DCMAO, Boston, 495 Summers St, Boston MA 02210.
- g. The Small Business Administration is the prime contractor on this effort. However, this organization acts only as an intermediary and will not require access to classified information in any form.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed) ☐ Yes ☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.) ☒ Yes ☐ No

Contractor performance will occur at the locations listed in 13c above. DIS is relieved of all responsibility for contractor performance on the installation. ASC/SYSPC, WPAFB OH 45433 will maintain security oversight.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE Contracting Officer	c. TELEPHONE (Include Area Code) (937) 255-7183, ext 4661
d. ADDRESS (Include Zip Code) ASC/CDSK WPAFB OH 45433		17. REQUIRED DISTRIBUTION <input checked="" type="checkbox"/> a. CONTRACTOR <input checked="" type="checkbox"/> b. SUBCONTRACTOR <input type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR <input type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION <input type="checkbox"/> e. ADMINISTRATION CONTRACTING OFFICER <input checked="" type="checkbox"/> f. OTHERS AS NECESSARY ASC/SYSPC
e. SIGNATURE 		

FOR OFFICIAL USE ONLY

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.

2. **MARKING:**

a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).

b. In a classified document, mark:

- An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.

- The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.

- "FOUO" at the bottom of each page that has FOUO but not classified..

- If a classified document also contains FOUO information or if the classified material become FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking: "NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release.

c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.

d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.

e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.

f. Any FOUO material released to a contractor by a DOD User Agency must have the following statement on the front page or cover: **THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER THE FREEDOM OF INFORMATION ACT. EXEMPTION(S) _____ APPLY.**

3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when internal building security is provided. When there is not internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.

4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other DSN teletype lines without encryption.

5. **RELEASE:** FOUO information shall not be released outside the contractor's facility except to representatives of the DOD.

6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by a method which will preclude its disclosure to unauthorized individuals.

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No C 1188

Section J, Exhibit A
Page 1 of 4

Public reporting burden for this collection of information is estimated to average 1.0 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A CONTRACT LINE ITEM NO		B EXHIBIT		C CATEGORY TDP TM OTHER Admin					
D SYSTEM / ITEM Technical Support		E CONTRACT PR NO F33657-97-D-2008/0017		F CONTRACTOR HJ FORD					
1 DATA ITEM NO A001		2 TITLE OF DATA ITEM Presentation Materials		3 SUBTITLE					
4 AUTHORITY (Data Acquisition Document No) DI-ADMN-81373/T		5 CONTRACT REFERENCE SOW Para 4.0 & 5.0		6 REQUIRING OFFICE ASC/LUY					
7 DD 250 REQ LT	8 DIST STATEMENT REQUIRED N/A	10 FREQUENCY See Blk 16	12 DATE OF FIRST SUBMISSION See Blk 16	14 DISTRIBUTION					
9 APP CODE		11 AS OF DATE See Blk 16	13 DATE OF SUBSEQUENT SUBMISSION See Blk 16	a ADDRESSEE ASC/LUY	b COPIES Draft Final Reg Repro				
16 REMARKS Block 4: Format to be specified at tasking. Block 7: To be coordinated on-site. Blocks 10, 11, 12, 13: Submittal dates are to be requested at time of tasking.					1				
								15 TOTAL →	1
				G PREPARED BY Ann Buenning Ann Buenning, FAE		H DATE 20 Feb 98		I APPROVED BY Debora L. Goenaga Debora Goenaga	
				J DATE 20 Feb 98					

17 PRICE GROUP
18 ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved

OMB 1704-0188 Section J

Exhibit A
Page 2 of 4

Public reporting burden for the collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract PR No. listed in Block E.

A CONTRACT LINE ITEM NO 0002		B EXHIBIT		C CATEGORY TDP TM OTHER Mgmt	
D SYSTEM/ITEM Technical Support		E CONTRACT PR NO F33657-97-D-2008/0017		F CONTRACTOR HJ Ford	
1 DATA ITEM NO A0002		2 TITLE OF DATA ITEM Status Report		3 SUBTITLE	
4 AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368/T		5 CONTRACT REFERENCE SOW Para 4.0 & 5.0		6 REQUIRING OFFICE ASC/LUY	
7 DO 250 REQ LT		9 DIST STATEMENT REQUIRED N/A		10 FREQUENCY Monthly	
8 APP CODE		11 AS OF DATE See Blk 16		12 DATE OF FIRST SUBMISSION See Blk 16	
13 REMARKS Block 4: Paragraphs 10.1.1g, 10.2.2 1a,b,c,d,e; 10.2.2.2; 10.2.2.3 and 10.2.2.4 of this data item are deleted. Block 11,12,13: Status reports are due by the 9th workday after end of first full month and subsequent months of the task order reporting period. Trip reports/meeting minutes are to be prepare and submitted on-site, as required, at time of tasking. Block 14: CDSY requires status reports only.		14 DISTRIBUTION			
		a ADDRESSEE		b COPIES	
				Draft	
				Reg	
				Repro	
		ASC/LUY		1	
		ASC/CDSY		1	
		15 TOTAL		2	
G PREPARED BY Ann Buenning, FAE		H DATE 20 Feb 98		I APPROVED BY Debora Goenaga	
				J DATE 20 Feb 98	

17 PRICE GROUP

18 ESTIMATED TOTAL PRICE

Form Approved Section J, Exhibit A
OMB# 04-0188 Page 3 of 4...

(1 Data Item,

Form Approved S
OMB 04-0188

Page 3 of 4 . .

A CONTRACT LINE ITEM NO	B EXHIBIT	C CATEGORY	TM	OTHER	Admin
0002		TDP			
E CONTRACT PR NO			F CONTRACTOR		

D SYSTEM/ITEM Technical Support	E CONTRACT PRNO F33657-97-D-2008/0017	HJ Ford
		IS SUBTITLE

17 PRICE GROUP

1 DATA ITEM NO A003	2 TITLE OF DATA ITEM Contract Summary Report	3 SOURCE
4 REFERENCE		

4 AUTHORITY (Data Acquisition Document No)	5 CONTRACT REFERENCE	6 REQUIRING OFFICE
DI-ADMIN-80447	SOW Para 4.0 & 5.0	ASC/LUY
10 FREQUENCY	12 DATE OF FIRST SUBMISSION	14 DISTR

18	ESTIMATED TOTAL PRICE
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DI-ADMIN-80447		SOW Title	
7 DO 250 REQ	9 DIST STATEMENT REQUIRED N/A	10 FREQUENCY OTime/R	12 DATE OF FIRST SUBMISSION See Blk 16
DD		11 AS OF DATE See Blk 16	13 DATE OF SUBSEQUENT SUBMISSION See Blk 16
8 APP CODE A			

14 DISTRIBUTION			
a. ADDRESSEE	b. COPIES		
	Draft	Final	
		Reg	Repro
ASC/LUY		1	
ASC/CDSY		1	

TO REMARKS
Blocks 11,12,13: Draft due 30 days prior to end of task order. Government comments due 15 days prior to end of order. Final report due end of task order.

G PREPARED BY
Ann Buening
Ann Buening, FAE

H DATE
20 Feb 98

APPROVED BY
Debora L. Goenaga
Debora Goenaga

J DATE
20 Feb 98

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Previous editions are obscure

Page 1 of 1 Pages

Page 4 of 4 . .

(1 Data Item

OMB 1704-0188

Public reporting burden for the collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302 and to the Office of Management and Budget, Paperwork Reduction Project (0342-188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

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